

check print settings for NO SCALING so templates print at 100%



Cover-It Flip & Fold Book

PAGE SECTION OPTIONS

36 BOOKS
2 cover boards
1 page section



18 BOOKS
2 cover boards
1 divider
2 page sections



12 BOOKS
2 cover boards
2 dividers
3 page sections



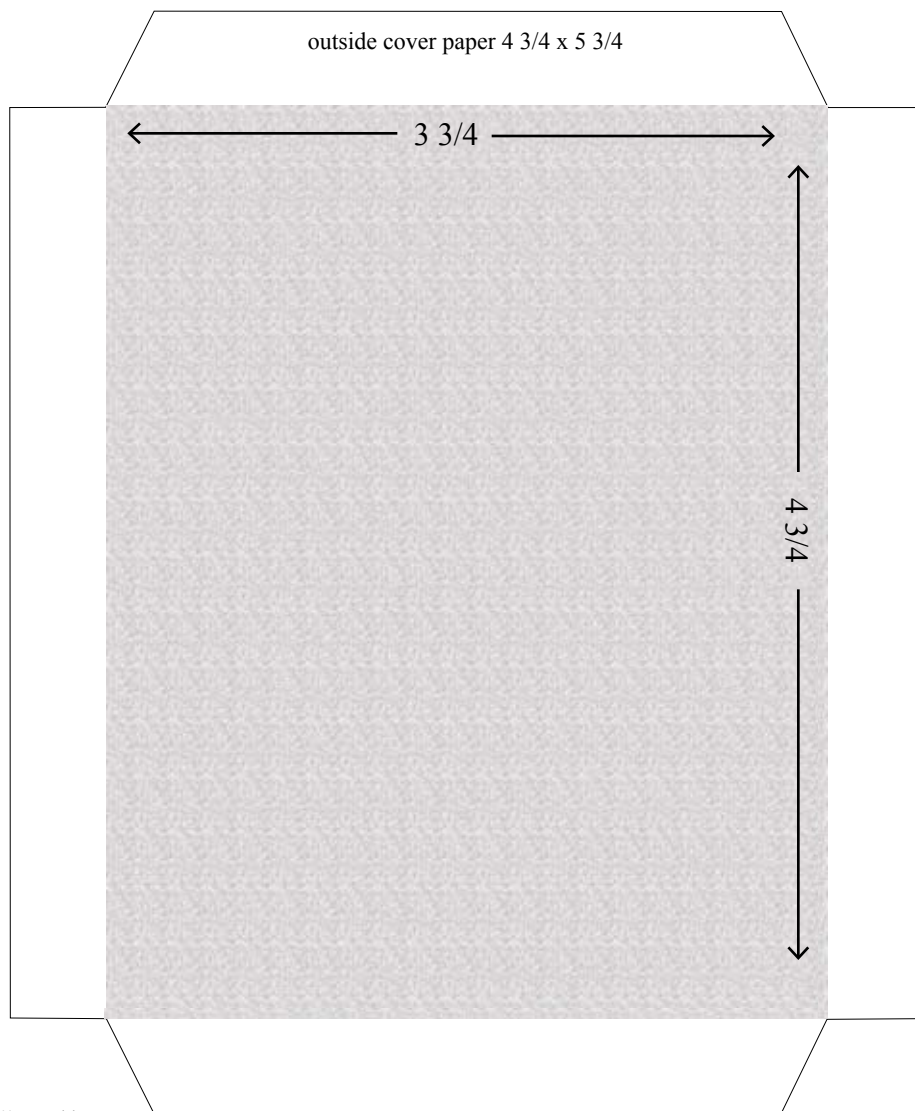
check diagram to confirm page direction before securing with glue.

COVERS

1. Trace a cut two pieces of outside cover paper using the template provided.
2. Apply glue to the cover board and place as shown.
3. Apply glue to the long flaps first, fold over and secure.
4. Apply glue to the short flaps, fold over and secure.

DIVIDERS

1. Trace and cut two long edge pieces and two short end pieces using the templates provided for each divider board.
2. Apply glue to the long edge strips first and fold over the board edges.
3. Apply glue to the short end strips and fold over board ends.



FOR A SINGLE SECTION BOOK

1. Apply glue to the first page panel and center on the inside of the front cover board, secure well.
2. Apply glue to the last page panel and center on the inside of the back cover board, secure well.

FOR A TWO SECTION BOOK

1. Apply glue to the first page panel and center on the inside of the front cover board, secure well.
2. Apply glue to the last page panel and center on the divider, secure well.
3. **Reverse the page direction** on the second page section, apply glue to the first panel and center on the other side of the divider, secure well.
4. **Remove the last page panel** and apply glue to the 7th panel, center on the inside of the back cover and secure.

FOR A THREE SECTION BOOK

1. Apply glue to the first page panel and center on the inside of the front cover board, secure well.
2. Apply glue to the last page panel and center on the first divider, secure well.
3. **Reverse the page direction** on the second page section, apply glue to the first panel and center on the other side of the first divider, secure well.
4. Apply glue to the last page panel and center on the second divider, secure well.
5. **Reverse the page direction again**, (third section is the same direction as the first section), apply glue to the first page panel and center on the back of the second divider.
6. Apply glue to the last page panel and center on the inside of the back cover, secure well.

