

INCLUDED IN KIT: pad, binding support strip, covers and pencil

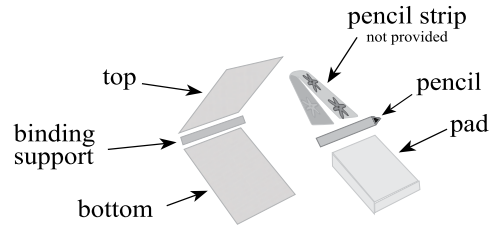
WHAT YOU NEED TO SUPPLY: glue stick, scissors,
and your choice of cover materials

INSTRUCTOR:

Cut 12 binding support strips
out of the poster board.
3 1/2" x 3/8"

3 1/2"

use a ruler or
paper cutter.
Each cut 3/8 inch.



PAD ASSEMBLY:

1. Cut a piece of cover material, **3 1/4" x 1 1/4"**
2. Apply glue and place over the top of the pad, covering the front and the back. See Fig. A.

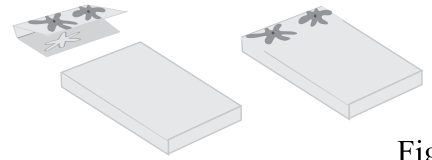


Fig. A

COVER ASSEMBLY:

1. Apply glue to the board or outside cover material.
2. Place the covers and binding support and trim the corners as shown in Fig. B.
3. Fold over and seal well, Fig. C.
4. Apply glue to the inside cover material and secure, Fig. D.

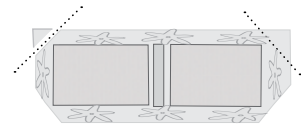


Fig. B

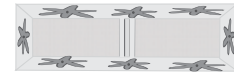


Fig. C

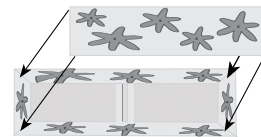


Fig. D

PENCIL STRIP ASSEMBLY:

1. Cut a piece of the cover paper **2 1/2" x 1"**.
2. Wrap the pencil strip tightly around the pencil, crease and glue together, as shown in Fig. E.
3. Apply glue to the top of the pencil strip.
4. Place the pad on the strip and secure well, Fig. F.

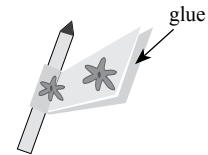


Fig. E

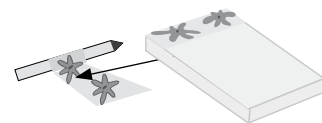


Fig. F

NOTE PAD ASSEMBLY:

1. Apply glue to the back of the pad, including the pencil strip.
2. Place on the bottom cover, and secure well, Fig. G.

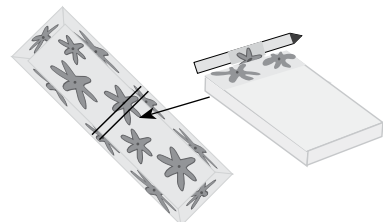


Fig. G